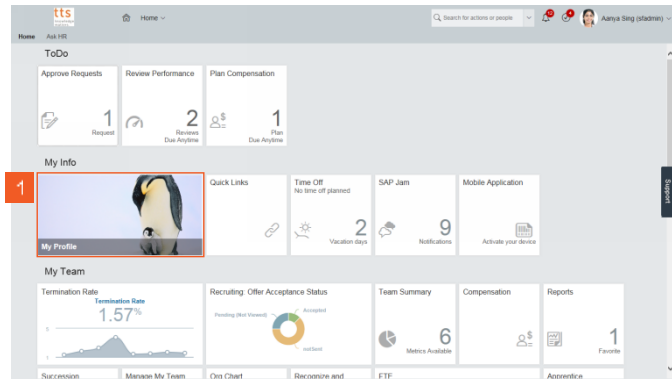


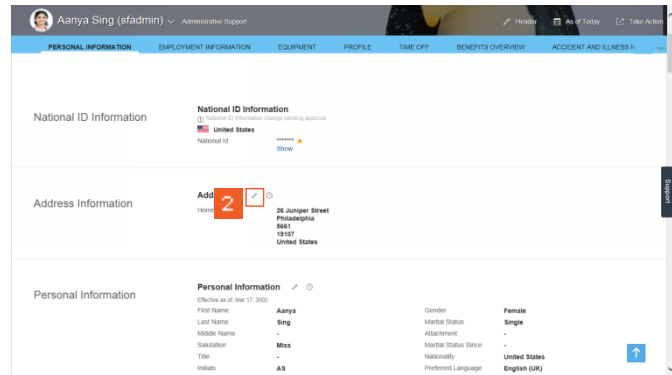
Home - Internet Explorer



» 1

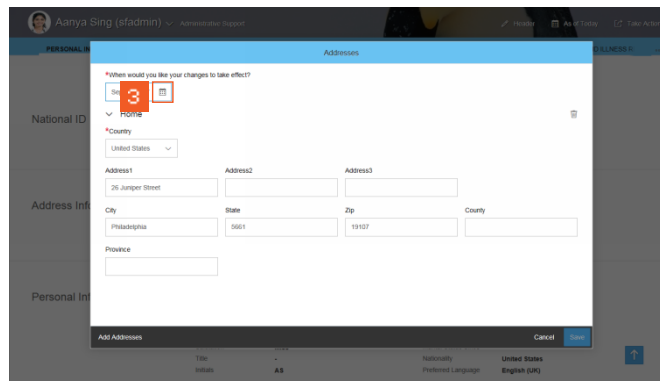
Click **My Profile**. In this example I am logged in as "**Aayana Sing (sfadmin)**"

SuccessFactors: People Profile - Internet Explorer



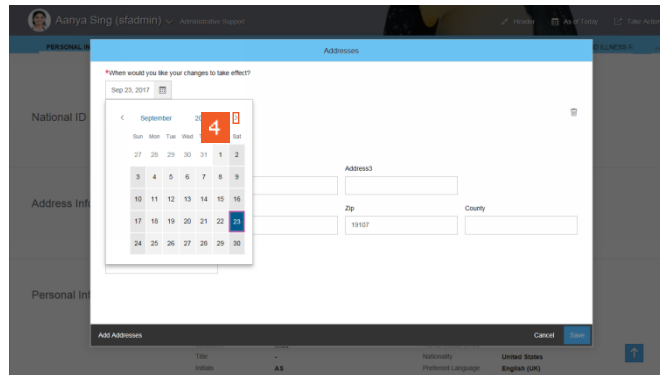
» 2

Click the pencil icon to **Edit**.



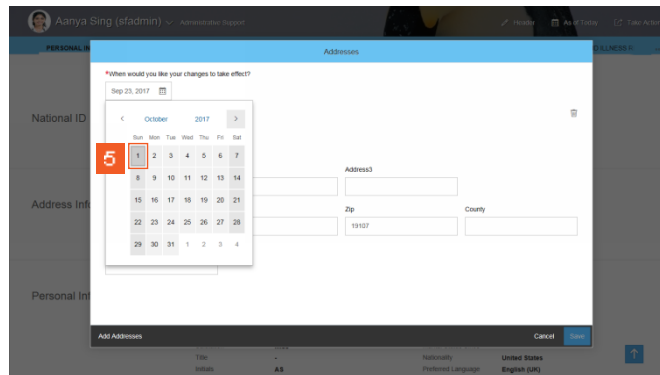
» 3

Click the **Calendar Icon**.



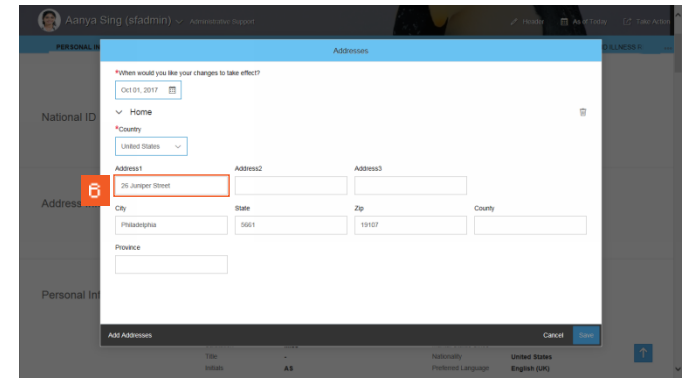
» 4

Click the **Small Arrow** to change the month. In this example I choose October.



» 5

Click the **date** when the address change will take place in the future. In my example I choose October 1st. You can also select a date in the past.

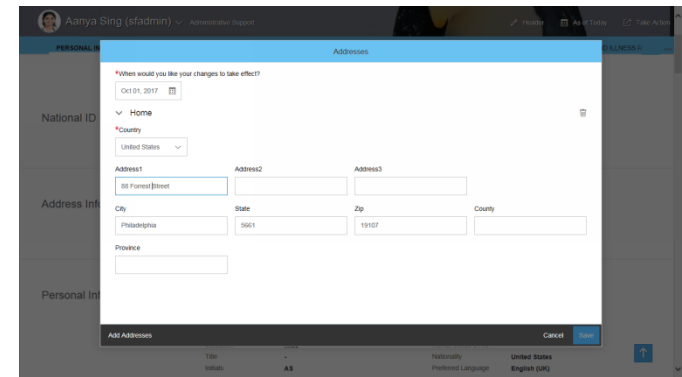


» 6

Click the **Address1** input field.

» 7

Enter the **new house number**. In my example I enter 88.

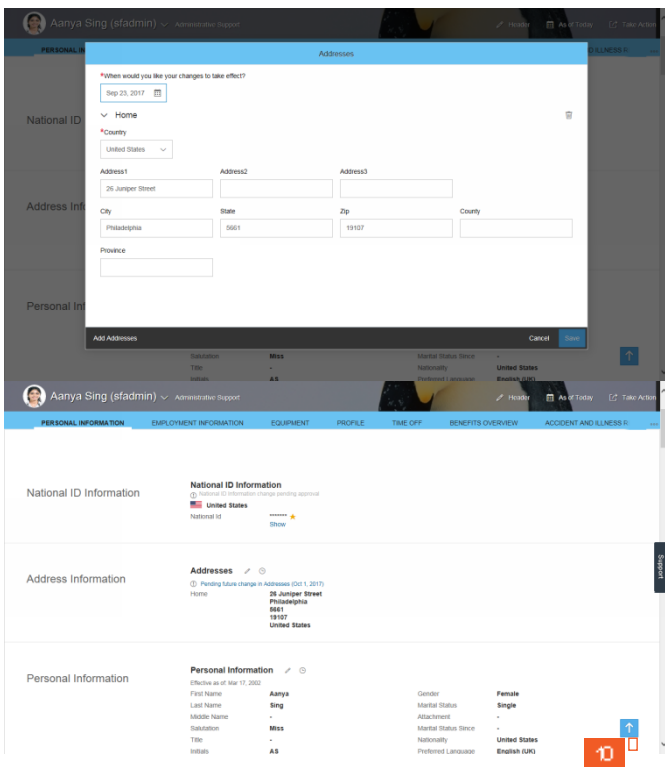



» 8

Enter the **new street**. In my example I type in Forrest.

» 9

Click the **Save** button.



- »  The old address is shown until the day of the address change has come. If the address change was in the past, the new address will show.